



SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL

COUNCIL MEETING
THURSDAY, 26 FEBRUARY 2015

AGENDA AND REPORTS

OUR LONG-TERM VISION

South Cambridgeshire will continue to be the best place to live, work and study in the country. Our district will demonstrate impressive and sustainable economic growth. Our residents will have a superb quality of life in an exceptionally beautiful, rural and green environment.

OUR VALUES

We will demonstrate our corporate values in all our actions. These are:

- Working Together
- Integrity
- Dynamism
- Innovation

EXCLUSION OF PRESS AND PUBLIC

The law allows Councils to consider a limited range of issues in private session without members of the Press and public being present. Typically, such issues relate to personal details, financial and business affairs, legal privilege and so on. In every case, the public interest in excluding the Press and Public from the meeting room must outweigh the public interest in having the information disclosed to them. The following statement will be proposed, seconded and voted upon.

"I propose that the Press and public be excluded from the meeting during the consideration of the following item number(s) in accordance with Section 100(A) (4) of the Local Government Act 1972 on the grounds that, if present, there would be disclosure to them of exempt information as defined in paragraph(s) of Part 1 of Schedule 12A of the Act (as amended)."

If exempt (confidential) information has been provided as part of the agenda, the Press and public will not be able to view it. There will be an explanation on the website however as to why the information is exempt.

SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL

TO: The Chairman and Members of the
South Cambridgeshire District Council

NOTICE IS HEREBY GIVEN that the next meeting of the **COUNCIL** will be held in the **COUNCIL CHAMBER, FIRST FLOOR** at **2.00 P.M.** on

THURSDAY, 26 FEBRUARY 2015

and I am, therefore to summon you to attend accordingly for the transaction of the business specified below.

DATED 18 February 2015

JEAN HUNTER
Chief Executive

The Council is committed to improving, for all members of the community, access to its agendas and minutes. We try to take all circumstances into account but, if you have any specific needs, please let us know, and we will do what we can to help you.

AGENDA

- 1. APOLOGIES**
To receive any apologies for absence.
- 2. DECLARATIONS OF INTEREST**
To receive any declarations of interest.
- 3. REGISTER OF INTERESTS**
Members are requested to inform Democratic Services of any changes in their Register of Members' Financial and Other Interests form.
- 4. MINUTES**
To authorise the Chairman to sign the Minutes of the meeting held on 29 January 2015 as a correct record.

(Pages 1 - 12)
- 5. ANNOUNCEMENTS**
To receive any announcements from the Chairman, Leader, the Executive or the Head of Paid Service.
- 6. QUESTIONS FROM THE PUBLIC**
To note that no questions from the public have been received.
- 7. PETITIONS**
To note that no petitions for consideration by Full Council have been received since the last meeting.

8. TO CONSIDER THE FOLLOWING RECOMMENDATIONS:

- 8 (a) Corporate Plan Priorities 2015-2020 (Cabinet, 12 February 2015) (Key)**
Cabinet **RECOMMENDED** to Council that the Corporate Plan setting out the Council's vision, objectives and actions for 2015-2020, and incorporating key performance measures under each aim, be approved as set out at Appendix 1 of the report.

(Pages 13 - 18)

- 8 (b) Medium Term Financial Strategy (General Fund Budget 2015/16 including Council Tax Setting), Housing Revenue Account (including Housing Rents), Capital Programme 2015/16-2019/20 and Treasury Management Strategy (Revised 2014/15 and 2015/16)**

Cabinet **RECOMMENDED** to Council:

- (a) Approval of the Capital Programme and the associated funding up to the year ending 31 March 2020 as set out in Appendix A1 of the report.
- (b) Approval of the revenue estimates for 2015-16 in the General Fund summary as set out in Appendix B1 of the report.
- (c) Approval of the precautionary items for the General Fund, as set out in Appendix B2 of the report.
- (d) Approval of the Medium Term Financial Strategy for the General Fund, as set out in Appendix B3(A) of the report, based on the assumptions contained within the report.
- (e) Approval of the fees and charges proposed for 2015-16 as set out in Appendix B4 , including those relating to the planning pre-application service.
- (f) That the Executive Management Team be instructed to identify additional income or savings of £670,000 from 2015-16.
- (g) That the Council Tax requirement for 2015-16 is £7,478,550.
- (h) That the Council sets the amount of Council Tax for each of the relevant categories of dwelling in accordance with Section 30(2) of the Local Government Finance Act 1992 on the basis of a District Council Tax for general expenses on a Band D property of £125.31 plus the relevant amounts required by the precepts of Parish Councils, Cambridgeshire County Council, the Cambridgeshire Police and Crime Commissioner and the Cambridgeshire Fire Authority, details of those precepts and their effect to be circulated with the formal resolution required at the Council meeting.
- (i) Approval of the Housing Revenue Account estimates and the rent increase for the financial year ending 31 March 2016, as set out in Appendices C and C1 of the report, with the rent increase being in accordance with rent restructuring guidance from the Department for Communities and Local Government.

- (j) Approval of the service and other charges for housing services for the financial year ending 31 March 2016 as set out in Appendix C2 of the report.
- (k) Approval of the Housing Revenue Account business plan summary for the next 30 years to 31 March 2045 as set out in Appendix C3 of the report.
- (l) Approval of the Borrowing and Investment Strategy for the year to 31 March 2016 as set out in Appendix D1 of the report.
- (m) Approval of the prudential indicators required by the Prudential Code for Capital Finance in Local Authorities for the year to 31 March 2016 as set out in Appendix D2 of the report.
- (n) That the Executive Director (Corporate Services) be given delegated authority to issue the final version of the Estimates Book, incorporating the amendments required from the Council's decisions.

Further to recommendation (g) above, Council is **RECOMMENDED** to agree the statutory resolution in respect of the Council Tax for 2015/16, attached at Appendix 1.

Council is **RECOMMENDED** to commit a proportion of New Homes Bonus receipts in each year to the Greater Cambridge City Deal, amounting to 40% in 2015/16 and 50% from 2016-17 onwards as set out in Appendix B5 of the report. This is further to the resolution of the Greater Cambridge City Deal Executive Board at its meeting on 28 January 2015, as follows:

"The Greater Cambridge City Deal Executive Board agreed that the three local authorities be requested to make initial budgetary provisions within their respective Medium Term Financial Strategies in line with the contents of the report, subject to the on-going availability of New Homes Bonus to the levels set out in the report."

The report considered by the Greater Cambridge City Deal Executive Board on 28 January 2015 can be viewed via the following link:

<http://scambbs.moderngov.co.uk/documents/s78839/Resource%20Pooling.pdf>

NOTES AND SUPPORTING INFORMATION IN RESPECT OF SETTING THE COUNCIL TAX AND BUDGET FOR 2014/15:

- (1) *Members should be aware of the provisions of the Local Government Finance Act 1992 which states that any Member who at the time of a Council meeting considering matters relating to the Council's finances is two months or more in arrears with their Council Tax, or any payment or instalment of it, must disclose that fact at the meeting and not vote on the subject. Failure to do so is a criminal offence. If you think this might apply to you, please contact the Chief Executive urgently.*

- (2) *The book of draft Revenue Estimates for the year ending 31 March 2016 and Capital Estimates to the year ending 31 March 2020 are available to view on the Council's website via the following link: <http://scambs.moderngov.co.uk/documents/s79118/Estimates%20Book%202015-16.pdf>*
Hard copies are available from Democratic Services if requested no later than 48 hours before the Council meeting via telephone (01954) 713030 or email democratic.services@scambs.gov.uk.
- (3) *Members are reminded that all votes on motions or amendments relating to the Council's budget or the setting of Council Tax will be recorded votes, in accordance with the Local Authorities (Standing Orders) (England) (Amendment) Regulations 2014 and Council Standing Order 16.6.*

(Pages 19 - 86)

8 (c) Swavesey Byeways Rate 2015/16

The Swavesey Byeways Advisory Committee **RECOMMENDED** to Council:

- (a) That it maintained the current level of byeway maintenance for the period 2015/16.
- (b) That it levy a rate at £1 to fund the required maintenance for the period 2015/16.

(Pages 87 - 98)

9. QUESTIONS ON JOINT MEETINGS

To receive any questions on joint meetings.

10. QUESTIONS ON THE GREATER CAMBRIDGE CITY DEAL

To receive any questions on the Greater Cambridge City Deal.

11. QUESTIONS FROM COUNCILLORS

11 (a) From Councillor Bridget Smith

"How many households require assisted bin collections and how many incidents have there been of assisted bin collections being missed since the new contracts were implemented?"

11 (b) From Councillor Aidan Van de Weyer

"As we are now seeing the larger applications for speculative developments in the wake of the Waterbeach appeals come through to the Planning Committee, what attempts has the Council been making to ensure that the impact of the policy void in so many areas, most notably transport, healthcare and education, can be mitigated?"

11 (c) From Councillor Tim Scott

"Will the Leader confirm the current situation with regard to homelessness in South Cambridgeshire?"

11 (d) From Councillor Ben Shelton

"Will the leader confirm that this Council is doing all it can to help young people with regard to employment opportunities in the District, especially with apprenticeships?"

11 (e) From Councillor Hazel Smith

"I am pleased that the senior members responsible for Planning have written to support the Judicial Review into Eric Pickles' decision to remove S106 requirements on developments of fewer than 10 houses. Please could the Leader or Planning portfolio holder explain where we are with this challenge and how it is affecting planning decisions. How many affordable houses which we expected to get on smaller sites this year will have been lost?"

11 (f) From Councillor Jonathan Chatfield

"Given the proven benefits of cycling for both personal health and the environment, what is being done to promote rural cycling between the villages of South Cambridgeshire?"

12. NOTICES OF MOTION

To note that no Notices of Motion have been received.

13. CHAIRMAN'S ENGAGEMENTS

To note engagements attended by the Chairman or Vice-Chairman since the last meeting:

Date	Event	Attended by
29 January 2015	The Cambridge Roar 2015, Cambridge Quay Mill Hotel	Chairman
2 February 2015	LGBT flag raising, South Cambridgeshire Hall	Chairman
11 February 2015	Ground breaking ceremony, Cambridge Research Park, Waterbeach	Chairman
11 February 2015	Mayor of Cambridge charity fashion show, the Guildhall, Cambridge	Vice-Chairman
12 February 2015	Re-launch of the Railway Vue public house, Impington	Chairman
16 February 2015	High Sheriff of Cambridgeshire awards ceremony, Cottenham Village College	Chairman

GUIDANCE NOTES FOR VISITORS TO SOUTH CAMBRIDGESHIRE HALL

Notes to help those people visiting the South Cambridgeshire District Council offices

While we try to make sure that you stay safe when visiting South Cambridgeshire Hall, you also have a responsibility for your own safety, and that of others.

Security

When attending meetings in non-public areas of the Council offices you must report to Reception, sign in, and at all times wear the Visitor badge issued. Before leaving the building, please sign out and return the Visitor badge to Reception.

Public seating in meeting rooms is limited. For further details contact Democratic Services on 03450 450 500 or e-mail democratic.services@scambs.gov.uk

Emergency and Evacuation

In the event of a fire, a continuous alarm will sound. Leave the building using the nearest escape route; from the Council Chamber or Mezzanine viewing gallery this would be via the staircase just outside the door. Go to the assembly point at the far side of the staff car park opposite the staff entrance

- **Do not** use the lifts to leave the building. If you are unable to use stairs by yourself, the emergency staircase landings have fire refuge areas, which give protection for a minimum of 1.5 hours. Press the alarm button and wait for help from Council fire wardens or the fire brigade.
- **Do not** re-enter the building until the officer in charge or the fire brigade confirms that it is safe to do so.

First Aid

If you feel unwell or need first aid, please alert a member of staff.

Access for People with Disabilities

We are committed to improving, for all members of the community, access to our agendas and minutes. We try to take all circumstances into account but, if you have any specific needs, please let us know, and we will do what we can to help you. All meeting rooms are accessible to wheelchair users. There are disabled toilet facilities on each floor of the building. Infra-red hearing assistance systems are available in the Council Chamber and viewing gallery. To use these, you must sit in sight of the infra-red transmitter and wear a 'neck loop', which can be used with a hearing aid switched to the 'T' position. If your hearing aid does not have the 'T' position facility then earphones are also available and can be used independently. You can get both neck loops and earphones from Reception.

Toilets

Public toilets are available on each floor of the building next to the lifts.

Recording of Business and Use of Mobile Phones

We are open and transparent about how we make decisions. We allow recording, filming and photography at Council, Cabinet and other meetings, which members of the public can attend, so long as proceedings at the meeting are not disrupted. We also allow the use of social media during meetings to bring Council issues to the attention of a wider audience. To minimise disturbance to others attending the meeting, please switch your phone or other mobile device to silent / vibrate mode.

Banners, Placards and similar items

You are not allowed to bring into, or display at, any public meeting any banner, placard, poster or other similar item. Failure to do so, will result in the Chairman suspending the meeting until such items are removed.

Disturbance by Public

If a member of the public interrupts proceedings at a meeting, the Chairman will warn the person concerned. If they continue to interrupt, the Chairman will order their removal from the meeting room. If there is a general disturbance in any part of the meeting room open to the public, the Chairman may call for that part to be cleared. The meeting will be suspended until order has been restored.

Smoking

Since 1 July 2008, South Cambridgeshire District Council has operated a Smoke Free Policy. No one is allowed to smoke at any time within the Council offices, or in the car park or other grounds forming part of those offices.

Food and Drink

Vending machines and a water dispenser are available on the ground floor near the lifts at the front of the building. You are not allowed to bring food or drink into the meeting room.

